



**NBPTS**<sup>®</sup>

National Board for  
Professional Teaching Standards

National Board Certification Planner			
STEP	WHAT TO DO	2010	2011
1	<b>Send forms and fees to NBPTS:</b>	Jan. 1 — Dec. 31	
	<ul style="list-style-type: none"> <li>• application</li> <li>• nonrefundable initial fee (\$500)</li> </ul>		
	<ul style="list-style-type: none"> <li>• all eligibility forms</li> <li>• balance of full fee (totaling \$2,500)</li> </ul>	Jan. 1 — Jan. 31	
2	<b>Develop portfolio entries and submit them to NBPTS:</b>	Jan. 1 — Mar. 31	
	<ul style="list-style-type: none"> <li>• Receive portfolio box <b>after</b> submitting initial fees.</li> <li>• Submit all four portfolio entries at once <b>after</b> submitting all fees and eligibility forms.</li> <li>• Be sure to gather all evidence of your work with students during the 12 months prior to the March 31 deadline.</li> </ul>		
3	<b>Schedule your assessment center exercises:</b>		Jan. 3 — June 15
	<ul style="list-style-type: none"> <li>• <b>after</b> submitting all fees and eligibility forms</li> <li>• at least 30 days <b>before</b> the test date</li> </ul>		
4	<b>Obtain your scores online:</b>		Dec. 31
	<ul style="list-style-type: none"> <li>• Access <i>My Profile</i> to learn about your scores and certification status.</li> </ul>		

Apply online at the NBPTS Web site

[www.nbpts.org](http://www.nbpts.org)