GETTING STARTED
FIRST STEPS TO BECOMING BOARD CERTIFIED

1. Confirm Eligibility
   - Bachelor’s Degree?
   - 3 Years Classroom Experience?
   - Valid State License?

2. Know Important Dates
   - Registration
   - Fee payment
   - Portfolio submission
   - Assessment window

3. Understand Process and Fees
   Read the entire Guide to National Board Certification for complete certification details and instructions. Choose your certificate area.

   - $75 Per component fee
   - $75 Nonrefundable annual registration fee

Create Account and Register
Create an account, complete applicant registration and pay $75 registration fee.

SELECT & PURCHASE
BECOMING A CANDIDATE

4. Select Components
   Log in to your account and select components. Register for each component individually.

5. Understand the Components
   Review components for your certificate area

   Assessment
   - Component 1: Content Knowledge

   Portfolio Entries
   - Component 2: Differentiation in Instruction
   - Component 3: Teaching Practice and Learning Environment
   - Component 4: Effective and Reflective Practitioner

6. Pay Fees
   Pay for each component individually.

7. Receive Scores
   Scores will be reported on or before December 31.

8. Complete Components
   Schedule and take assessment
   Take Component 1: Content Knowledge at a testing center.

   Submit portfolio entries using the ePortfolio system.

SUBMIT WORK
SUBMIT PORTFOLIO ENTRIES AND TAKE ASSESSMENT

9. Learn more by visiting boardcertifiedteachers.org

   National Board
   for Professional Teaching Standards