

Component 4: Effective and Reflective Practitioner Planning Guide

Component 4 (C4) is a portfolio entry that requires you to demonstrate evidence of your abilities as an effective and reflective practitioner in developing and applying knowledge of your students; your use of assessments to effectively plan for and positively impact your students' learning; and your collaboration to advance students' learning and growth.

2022-23 IMPORTANT DATES AND DEADLINES

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| REGISTRATION WINDOW | JULY 13, 2022–FEBRUARY 28, 2023 |
| REGISTRATION (INCLUDES PAYMENT OF \$75 FEE) | FEBRUARY 28, 2023 |
| COMPONENT SELECTION (INCLUDES PAYMENT OF COMPONENT FEES) | FEBRUARY 28, 2023 |
| CHANGE OF CERTIFICATE AND/OR SPECIALTY AREA | FEBRUARY 28, 2023 |
| CHANGE OF COMPONENT SELECTION | FEBRUARY 28, 2023 |
| WITHDRAWAL DEADLINE | FEBRUARY 28, 2023 |
| COMPONENT 1: CONTENT KNOWLEDGE TESTING WINDOW | MARCH 1–JUNE 15, 2023 |
| ePORTFOLIO SUBMISSION WINDOW | APRIL 1–MAY 17, 2023 |
| SCORE RELEASE | DECEMBER 9, 2023 |

NATIONAL BOARD
for Professional Teaching Standards®

Weight

15% of final score

Deadlines

- You have some flexibility with when you register and start this component.
- You can **start** working on this component any time 12 months prior to the opening date of the ePortfolio submission window.
- All of the [Standards](#) and [Component Instructions](#) are available online for free.
- You can [create an account, register, and/or purchase](#) this component by February 28, 2023.
- While you can start working on this component after the start of your school year, you will need to upload your Component 2 work during the April 1 to May 17, 2023 submission window.

Gather and Familiarize

Familiarize yourself with the foundational documents for National Board certification.

- [The Five Core Propositions](#)
- [The National Board Standards](#)
- [Guide to National Board Certification](#)
- [The Scoring Guide](#)



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- Previously Recorded Webinar: [Introduction to National Board Certification](#) (Current dates and deadlines in the [Guide to National Board Certification](#))

Access support resources:

- Find out about candidate support groups and [networks](#) in your local area or [state](#).
[Self-enroll](#) in a free Canvas course to support you on your National Board journey.

Learn and Plan

Learn about the requirements of Component 4.

- [Overview video](#)
- [The General Portfolio Instructions](#)
- [Certificate-specific Instructions](#)
- [The Scoring Guide](#)
- [Previously recorded Component 4 webinars](#).
- Engage with the C4 module of the [Canvas course](#).
- Use the [graphic organizers](#) with “learn” in the title.

Based on what you learned, plan for C4.

- Use the [graphic organizers](#) with “plan” in the title.

Execute your Plan

- Teach your first unit.
- Collect and select your materials.

Describe, Analyze, and Reflect

Describe, analyze, and reflect on your evidence, focusing on differentiation.

- Complete the first draft of your written commentary, which includes reflection.
- Using the Component 4 rubric, engage in a self-assessment of your work.
- Review your portfolio work: Forms, assessments and documentation.

Revise and Finalize

- Continue working on your written commentary and supporting evidence.
- As you review your work, use the [graphic organizer](#) with “revise and finalize” in the title.
- Finalize your written commentary for submission.
- Gather all of your materials and refer back to your [Component Instructions](#), the [General Portfolio Instructions](#), and [The Scoring Guide](#).

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| Submit |
| <ul style="list-style-type: none">• The ePortfolio submission window will be open from April 1 – mid-May, 2023. Consult the ePortfolio Resources page to guide your submission preparation.• Complete a final check of the Component Instructions.• Upload all of your documents for submission and submit. |

Updated: 06/26/2022