Component Checklists

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| **Directions:**  The following checklists are provided to aid you in reviewing your materials for each component and identifying areas that may need work. These checklists are for your own use, and you should not submit them with your portfolio. |

## **Component 1 Checklist**

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| **Component 1: PGEs** | **Yes** | **Needs Work** |
| Your Professional Growth Experiences (PGEs) may have begun before certification or at a later point and have evolved to become an important focus of your professional growth during this current MOC period. |  |  |

| **Component 1: Written Commentary** | **Yes** | | | **Needs Work** |
| --- | --- | --- | --- | --- |
| Identifies needs of students, community, and/or yourself for each PGE. |  | | |  |
| Demonstrates how you acquired and/or deepened your original certificate-specific content knowledge and/or pedagogical practice and/or knowledge. |  | | |  |
| Explains how you effectively integrated appropriate technology to positively impact student learning whether directly or indirectly. |  | | |  |
| Demonstrates how you involved others in PGEs. |  | | |  |
| Analyzes how you practice National Board Standards–based, relevant, and meaningful instruction. |  | | |  |
| Demonstrates how you ensure fairness and equity of access, and promote appreciation of diversity in your instructional practice. |  | | |  |
| Demonstrates how you have a meaningful, positive, direct and/or indirect impact on student learning. |  | | |  |
| Demonstrates that your professional experiences are ongoing and varied. |  | | |  |
| Details important steps you took or milestones you reached in accomplishing professional goals. |  | | |  |
| Includes reflection analyzing the connections and patterns in your continuing professional growth. |  | | |  |
| Addresses all of the provided prompts. |  | | |  |
| Is formatted according to the provided specifications. |  | | |  |
| Follows the anonymity guidelines. |  | | |  |
| Has your Candidate ID number and other requested information on the Component 1 Written Commentary Template cover page. |  | | |  |
| Does not exceed 8 pages. |  | | |  |
| The samples of products (no more than 2 pages per PGE, no more than 4 pages total) are formatted according to the provided specifications. | |  |  | |
| The samples of products are from the allowable time frame. | |  |  | |
| The samples of products follow the anonymity guidelines. | |  |  | |
| Each of the samples of products provided in Component 1 as evidence is properly identified, introduced, and discussed in your Written Commentary. | |  |  | |
| Translations/transcriptions, if needed, are included at the end of the file. These pages do not count against the page limit. | |  |  | |
| You have entered your Candidate ID number and indicated whether you have included translations/transcriptions in the file on the Evidence—Samples of Products Cover Sheet. This cover sheet has been inserted at the beginning of the file. | |  |  | |

## **Component 2 Checklist**

| **Component 2: Video Recording** | **Yes** | **Needs Work** |
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| Your video recording is based on a lesson that demonstrates the application of one of your PGEs from Component 1. |  |  |
| Your video recording falls within the allowable time frame. |  |  |
| A date stamp is visible on your video/video segments. |  |  |
| If your video does not have a date stamp, you have included a Video Recording Date Attestation Form. |  |  |
| Your video recording contains no more than three segments and is no more than 10 minutes long. |  |  |
| Your video recording was created and formatted according to the provided specifications. |  |  |
| Your lesson features content within the scope of your original certificate area (content and developmental area). |  |  |
| The lesson is conducted in a Pre-K–12 setting. |  |  |
| At least 51% of the students in the rostered class or group of students are within the stated age range for your certificate area (content and developmental area). |  |  |
| You are identifiable, seen, and heard interacting with your students in the video (in at least one segment if a multi-segment video). |  |  |
| The students are seen and heard interacting with you and each other in the video. |  |  |
| The featured students that are part of your Written Commentary are included in the video. |  |  |
| Addresses all of the prompts, focusing on the lesson featured in the video recording and its relationship to the PGE on which it is based. |  |  |
| Is formatted according to the provided specifications. |  |  |
| Follows the anonymity guidelines. |  |  |
| Has translations/transcriptions, if needed, inserted after the Written Commentary (these pages do not count against the page limit). |  |  |
| Has your Candidate ID number and other requested information on the Component 2 Written Commentary Template cover page. |  |  |
| Does not exceed 5 pages. |  |  |