

# NATIONAL BOARD

*for Professional Teaching Standards®*

## Email sent all National Board and Renewal candidates on Monday, April 27, 2020

The National Board team continues to work to respond to questions related to the impact of COVID-19. Today we are providing important updates about the **deadline for choosing your options and for Component 1 testing**.

### Choosing options by May 7 (Extended COVID-19 Exception Form Deadline)

In light of recent changes to assessment center testing, we have extended the deadline for [choosing an option](#) to May 7. We have identified a series of options for initial [National Board candidates](#) and for [Renewal candidates](#) and provided clarifications on the [portfolio submission requirements during COVID-19](#). Please review that material carefully to determine the best choice(s) for your situation.

To support you making the best decision possible, tomorrow we will release a series of short videos that will provide an overview of COVID-19-related changes and candidate options. We will email you with links to those videos on Tuesday, April 28.

If you plan to submit material in October 2020, defer to 2020-21, switch a component, or withdraw, you must submit the [COVID-19 exception form](#) by **May 7**, and notify us of your decision.

- If you have already submitted an exception form and would like to change your selected option, you may do so until May 7, by submitting a new form.
- If you have already submitted an exception form, we are working to process your request and will reach out to you in the next week or two. **Changes will be reflected in your account after May 7.**

As a reminder, the release of your score results will be determined by the options you select.

- If you submit **all** of your components, or PPG, in June and/or test by July 15, you will receive all of your score results prior to December 31, 2020.
- If you submit **all** of your components, or PPG, by the October deadline, you will receive all of your score results after December 31, 2020 but before the registration deadline for the 2020-21 cycle in early 2021.
- If you submit one or more components in June and/or test by July 15 **and** submit one or more components in October, you will receive all of your score results after December 31, 2020 but before the registration deadline for the 2020-21 cycle in early 2021.

Note: Over the weekend, an automated email was sent from the ePortfolio system, reminding candidates to register voucher codes. The email did not reflect the extended submission deadlines, or the options to defer or withdraw as options requested are not yet processed. Please disregard the email if it is not appropriate for your situation.

### **Testing Component 1 (Initial candidates only)**

Pearson VUE is extending site closures through May 31 in most areas due to continued health and safety requirements. To ensure candidates are able to complete testing during the 2019-20 assessment cycle, **we will be offering increased flexibility by extending our testing deadline to October 17.** The extended testing deadline is available to all candidates.

Please note that the date that you test will determine the timeline for when you receive scores. **Candidates who test after July 15 will receive scores after December 31, 2020**, but before the registration deadline for the 2020-21 cycle in early 2021 - at the same time that scores for October portfolio submissions are reported. To allow the greatest flexibility, candidates **do not need to indicate** whether they intend to test before or after July 15.

If you were scheduled to test in May, your appointment has likely already been cancelled. We are currently in the process of extending your testing window to October 17. **Starting Wednesday, April 29**, you will be able to schedule a new appointment for as late as October 17.

**If your appointment has not been cancelled but you would like to test after July 15**, you will need to have your authorization extended before you will be permitted to schedule for a later date. As a reminder, if you test after July 15, you will not receive scores in December. If you want a later test date, you will need to complete the following steps.

- **Step 1:** Cancel your current appointment by contacting Pearson VUE [online](#) or by phone at 1-888-288-3028. (Pearson VUE cannot extend your authorization and will ask you to contact National Board Customer Support after your appointment has been cancelled.)
- **Step 2:** After you have successfully cancelled your appointment, contact National Board Customer Support [online](#) or by phone at 1-800-22TEACH to have your authorization extended to October 17. It will take 2-3 business days for the reauthorization to be processed.

**Please keep in mind** that site availability and capacity is based on current social distancing guidelines in each area, meaning test center capacity is somewhat limited. **If you have an appointment scheduled, you are encouraged to keep it.**

If you have already submitted the COVID-19 Exception Form to defer or [withdraw Component 1](#) and now want to complete testing by the new extended deadline, please [resubmit the form](#) by May 7 and select the “No change or component not purchased” option. Submitting a new form will override your previous selection(s).

Please refer to [our COVID-19 page](#) for all related updates.. Thank you for your continued patience and understanding as we continue to work through the evolving impact of COVID-19.

Together,

Peggy Brookins, NBCT and the National Board team

