

NATIONAL BOARD

for Professional Teaching Standards®

Email sent all National Board and Renewal candidates on Monday, May 18, 2020

As the school year moves to a close, the impact of COVID-19 continues. We want to provide some updates and also share that our next email will be distributed on Monday, June 1.

COVID Options Processing

We are currently processing the requests that were submitted, and you will see those changes reflected in your account by June 1. We will send you an email when changes are complete. In addition, we are processing any related refund requests, and those will be paid within 4-6 weeks.

Registering for 2020-2021

We are now able to announce that on **June 2** you will be able to register for the 2020-21 assessment cycle. Note that all 2019-20 COVID-19 deferrals will be processed prior to the registration window opening and those deferred components will appear on your account and be paid in full when you log in. We will distribute an email on June 2 with the formal announcement. Please feel free to share that email with your networks and colleagues because there has been great interest.

Component 1 for Initial Certification Candidates

If you were scheduled to test in June, your appointment may be cancelled as a result of extended site closures in many areas and capacity reductions in areas where sites are open. All candidates with cancelled appointments will receive an email from Pearson VUE. **Starting Wednesday, May 20**, you will be able to schedule a new appointment for as late as October 17. Please do not reschedule your appointment until May 20.

If your appointment is not cancelled but you would like to test at a later date, you will need to have your authorization extended before you will be permitted to reschedule. As a reminder, if you test after July 15, you will not receive scores in December. If you want a later test date, you will need to complete the following steps:

- **Step 1:** Cancel your current appointment by contacting **Pearson VUE [online](#) or by phone at 1-888-288-3028**. (Pearson VUE cannot extend your authorization and will ask you to contact National Board Customer Support after your appointment has been cancelled.)
- **Step 2:** After you have successfully cancelled your appointment, contact National Board Customer Support [online](#) or by phone at 1-800-22TEACH to have your authorization extended to October 17. It will take 2-3 business days for the reauthorization to be processed.

Please keep in mind that site availability and capacity is based on current social distancing guidelines in each area, meaning test center capacity is somewhat limited. **If you have an appointment scheduled, you are encouraged to keep it.** Please check the Pearson VUE website for the [latest health and safety requirements](#), prior to attending your testing appointment.

Submitting Early

If you chose the October submission window and now find that you are able to submit your material by June 12, 2020, you will need to contact Customer Support no later than June 19, 2020, to change your option.

Finally, we want to highlight our webinar series. More than 120,000 educators have joined to-date, and in the coming weeks we are featuring well-known speakers [Marc Brackett](#), [Steve Spangler](#), and also a webinar in partnership with Facebook on [supporting students' digital well-being](#).

All information is available on our [dedicated COVID-19 resource page](#).

Together,

Peggy Brookins, NBCT and the National Board team