

## **Graduate Credit Option for Educators Receiving a Score on the *Take One!* Portfolio Entry Frequently Asked Questions**

### **Can I get graduate credits for *Take One!*?**

Yes! The National Board for Professional Teaching Standards, Inc. has entered into an agreement with George Mason University (Fairfax, Virginia) to provide three graduate credits to educators who submitted a complete (scoreable) *Take One!* portfolio entry. Depending upon the certificate area, the *Take One!* entry is specified as either portfolio entry 2 or 3. See [http://www.nbpts.org/userfiles/File/TakeOne\\_entries.pdf](http://www.nbpts.org/userfiles/File/TakeOne_entries.pdf) for a complete list of *Take One!* entries

### **How do I request graduate credit?**

**Step One:** Go to <http://nbct.us/NBgraduate> and complete the NBPTS enrollment form for *Take One!* course credits. NBPTS will verify your eligibility and you will pay for your graduate credits during this enrollment process. The last screen on the online enrollment form will contain a link to the GMU website, which you will click on.

**Step Two:** Once on the GMU website, you will need to complete the GMU Contract Course Enrollment Form. No further payments are required. If you have questions about the GMU enrollment process, please contact the Course Enrollment Manager at [oes@gmu.edu](mailto:oes@gmu.edu).

### **Can I get the graduate credits if I submitted the *Take One!* entry as a part of the National Board Certification process?**

Yes, so long as you received a score for the *Take One!* entry for your certification area and you participated in the Certification process. However, **credit is limited to scores received in November 2006 or later**. Achieving National Board Certification is not a requirement for receiving the graduate credit.

### **How many credits can I get?**

George Mason University offers three (3) graduate credits to educators who receive a score for the completion of the *Take One!* entry (i.e. portfolio entry 2 or 3, depending on the certificate).

### **Can anyone doing *Take One!* in any state receive these credits?**

Yes, so long as they meet the criteria noted above.

### **Do I have to apply for admission to GMU?**

No. You do not have to apply for admission to GMU. You only have to complete the GMU Contract Course Enrollment Form referenced previously.

### **Is any additional course work required?**

No additional course work is required.

### **When can I request graduate credit?**

You may request graduate credit at any time. However, there are cut-off dates to receive credit during any given semester. So, to receive credit for Fall semesters, you must complete the GMU Contract Course Enrollment Form by December 1. For Spring semesters, you must off dates to receive credit

during any given semester. So, to receive credit for Fall semesters, you must complete the GMU Contract Course Enrollment Form by April 15. For Summer terms, you must complete the GMU Contract Course Enrollment Form by July 15. These are cutoff dates by which you must complete the GMU Course Enrollment Form for credits to be awarded during that semester/term.

**What is the prefix/course number for the course?**

EDUC 600

**Are these semester or quarter credits?**

These are semester credits.

**Will the GMU credit be accepted as elective credit into my own university's master's programs?**

This decision is made on a case by case basis by your own university. You should check with your university before paying for your graduate credits.

**Will the GMU credit be accepted as elective credit into George Mason's own master's programs?**

This decision is made on a case by case basis by a student's academic advisor.

**Is there a statute of limitations on my entry?**

Yes. Graduate credit is limited to scores received in November 2006 or later.

**How much do the three credits cost?**

The three *Take One!* graduate credits cost \$295.

**How do I pay for the credits?**

Visa and MasterCard payments are accepted on the NBPTS portion of the graduate credit request form. No additional payment is required on the GMU portion of the Contract Course Enrollment Form.

**Can I pay for/receive less than three credits?**

No. You may not pay for/receive less than three credits.

**How long will it take to receive the credits?**

You should allow four to eight weeks for your graduate credits to process.

**I submitted a *Take One!* entry in multiple certificate areas. How many GMU credits am I eligible for?**

The maximum number of credits GMU will grant to any person for *Take One!* portfolio entries is three.

**How do these credits relate to the ACE credits that are available for full candidates?**

You may obtain GMU credits even if you already have an ACE graduate credit recommendation. However, you may only receive a maximum of six credits from George Mason University if you apply for credit for a *Take One!* portfolio entry as well as an ACE graduate credit recommendation. In addition, if you are using the credits to meet requirements of your district, please check with your district regarding the usage of each.

**Is there be a formal transcript to use for renewal of teaching licenses and certificates within every state?**

Yes. However, acceptance of the transcript is contingent upon individual school system and state policies. You should check with your district or state before paying for your graduate credits.

**Is there a cost for the transcript?**

Upon your written request, GMU will provide transcripts free of charge. If you apply online for transcripts at <http://registrar.gmu.edu/records/transcripts.html> fees will be charged.

**Who will be the direct contact?**

If you have questions about the GMU enrollment process, please contact the Course Enrollment Manager at [oes@gmu.edu](mailto:oes@gmu.edu).